



## **Information Technology Specialist 3 Information Services Division—Strategic Technology Services Olympia, Washington**

**Compensation: Range 54 \$3,484 – \$4,460/mo (DOQ)**

**Closing Date: Open until filled**

Note: This recruitment will be open until filled. The hiring authority reserves the right and may exercise the option to make a hiring decision at any time. *Candidate evaluation will begin on April 14, and it will be to the applicant's advantage to submit materials as soon as possible.*

### **Mission & Vision**

The Department of Licensing (DOL) is an agency that protects the public safety and welfare in all areas we license and regulate, and ensures the fair, timely and efficient collection of state revenue. We are surprisingly innovative, setting new standards of excellence in customer service, consumer protection and public safety. Nearly every Washington State resident interacts with DOL in some way through driver licensing, vehicle or vessel tabs, or for professional business licenses. The Department of Licensing employs more than 1,200 people in over 60 locations statewide. To learn more about our agency, please visit our website at [www.dol.wa.gov](http://www.dol.wa.gov).

### **Position Objectives & Responsibilities**

This application position is a member of the Strategic Technology Services (STS) unit and is responsible for the development and support of imaging system applications that impact agency programs.

Responsibilities include the independent design, construction, testing and implementation of new Client Server, Internet and Intranet applications required within the agency. Uses knowledge of PC programming/development techniques in a variety of programming languages and environments (MS Windows, Visual Basic .Net, ASP, MS Visual Basic, MS SQL Server, Imaging Programming Tools, etc.)

### **Required Qualifications:**

This position requires knowledge and skills in the following areas:

- \*Programming skills - must have proficient level knowledge and experience with SQL Server 2000, Visual Basic 6 or Visual Basic. NET.

- \*Defect Resolution

- \*Requirements Analysis

Experience and knowledge of Imaging Software, including configuration of scanners and scanner software, Ascent Capture Software, Scansoft Software, LeadTools, Image Controls and Active PDF Software is preferred.

### **Compensation**

This position is in general government service. Starting monthly compensation is \$3,484 – \$4,460/mo depending upon qualifications. We offer a solid benefits package that includes a state retirement plan, deferred compensation, 11 paid holidays, paid vacation and sick leave, and a full array of health, dental, life, and long-term disability insurance coverage. This position is in a collective bargaining unit and as a condition of employment you will be required to become a union member or pay a fee as outlined in the Master Agreement.

### **Application Procedure**

E-mail is the preferred method of application and will be used as the primary method of communication throughout this process.

E-mail application materials to [HRrecruit@dol.wa.gov](mailto:HRrecruit@dol.wa.gov) with a subject line of 06-59G ITS3.

All requested materials must be submitted.

- A letter of interest (no more than two pages) describing your skills and experience as they relate to the Required Qualifications outlined in this announcement;
- A Washington State Job Application;
- A list of three professional references, including one supervisor, one peer, and one customer, with current telephone numbers and addresses.

Note: The act of submitting application materials is considered affirmation that the information provided is complete and truthful. Prior to any new appointment into DOL, a background check will be conducted.

The certified candidate pool for this position may be used to fill other similar positions for up to 6 months after the certification date.

If e-mail is not possible, please mail materials to:

Human Resources Office  
**Attn: 06-59G ITS3**  
Department of Licensing  
PO Box 6007  
Olympia, Washington 98507-6007

Persons with a disability who need assistance in the application process or those needing this announcement in an alternate format may call (360) 664-1510 or TTY (360) 664-9492. The Washington State Department of Licensing is an equal opportunity employer and encourages all qualified persons including disabled and Vietnam era veterans, women, racial and ethnic minorities, people with disabilities and persons over 40 years of age to apply.